



Terms and Conditions

Online bids (e-bids) are invited for disposal of Vehicles on “AS IS WHERE IS BASIS” subject to the following terms and conditions, from the **Registered Vehicle Scrapping Facilities (RVSF)** which have been commissioned as per the provisions of MoRTH notified vide GSR (E) dated 23.09.2021 and its amendments shall only be allowed to participate in the auction.

Make and Model of the Vehicle	Mahindra Scorpio SLX
Contact Details	For Administrative purpose: Email ID: gtlepcha@cus.ac.in For Inspection of Vehicle: Contract person: Mr. Gyan T. Lepcha Mob: 7602770990
Inspection of Materials	On all working days (Starting from 03/10/2024 and to 11/10/2024): from Between 11:00 AM to 05:00 PM. (Monday to Friday)
Address	Sikkim University, Administrative Block 6 th Mile Samdur, P.O. Tadong, Gangtok, Sikkim – 737102.

1. The tenderer must be a Registered Vehicle Scrapping Facilities (RVSF), established in accordance with guidelines issued by MoRTH.

2. The bids shall be uploaded in two cover system consisting of Technical and Financial bid.

2.1 Pre-Qualification documents required shall be as follows:

- Annexure I (Company Profile)
- Annexure II (Bid Submission Undertaking)
- Signed and sealed copy of Tender form and authorization letter for signatory person.
- Company registration certificate.
- Company PAN Card and G.S.T details
- Experience Certificate
- Proof of used vehicle scrapping in government/ semi government/ university/ institute or office issued by competent authority during last three years
- Registered Vehicle Scrapping Facilities (RVSF) certificate.

3. An amount of Rs. 2,500/- (Earnest Money Deposit) in the form of NEFT should be remitted to the account details mentioned below:

Bank account details for NEFT transaction is as follows:

- I. Account Holder's Name: Sikkim University
- II. Account No: 112010100231541
- III. Account Type: Savings Account
- IV. IFS CODE: UTIB0000112
- V. Branch: Gangtok [SK]
- VI. Bank Name: AXIS Bank

4. On confirmation of the sale to the successful tenderer, the payment of full amount to be made within 5 days of receipt of Sale order (confirmation of Sale).

5. The successful Tenderer shall take delivery of vehicle at accepted price. The amount shall be paid by in the form of NEFT and it should be remitted to the account details mentioned below:

Bank account details for NEFT transaction is as follows:

- I. Account Holder's Name: Sikkim University
- II. Account No: 112010100231541
- III. Account Type: Savings Account
- IV. IFS CODE: UTIB0000112
- V. Branch: Gangtok [SK]
- VI. Bank Name: AXIS Bank

6. Highest bidder (RVSF) shall pick up the vehicle for scrapping and hand over a 'Certificate of Deposit' to the seller through the Vahan RVSF module as per the process specified in the rule 10 sub-rule 1 of GSR 653 (E) dated 23.09.2021 and its amendment vide GSR 695 (E) dated 13.09.2022.
7. De-registration of vehicle to be done by RVSF as per the process specified in rule 10 sub-rule 1 of GSR 653 (E) dated 23.09.2021 and its amendment vide GSR 695 (E) dated 13.09.2022.
8. All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from the designated placed shall be borne by the successful bidder.
9. In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the schedules time, this office shall not take responsibility for safe custody of the articles.
10. No damage shall be caused to the existing property of this office or any other offices in the premises while removing the materials from the site. Any loss/damage to the property of this office or any other offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and they will be indemnified.
11. While taking delivery of the vehicle it will be at discretion of the bidder to decide the manner in which materials shall be removed. No segregation of the materials will be entertained at Sikkim University premises.
12. Vehicle will be removed under the supervision of designated officer of the office. Vehicle has to be removed within the time stipulated in acceptance letter. No extension of time will be given

under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.

13. Successful tenderers shall have to lift the vehicle (as is where is basis) within five (05) working days subject to full payment by the tenders, during working days (i.e. upto 5:00 P.M. in all working (Monday to Friday)) failing which a ground rent @ Rs. 1000/- per day will be charged till the final lifting of the goods by tenderers. No lifting will be permitted on Sunday and Govt. Holiday. Spaces should be left clear after lifting their belongings by the approved vendor failing which EMD will be forfeited.
14. INSPECTION: Tenderer can inspect the vehicle on designated date & Time mentioned in the tender document.
15. If a firm violates any of these terms & conditions, the same shall be debarred/blacklisted for two years from Sikkim University, Gangtok, Sikkim and other legal action may also be initiated.
16. Sikkim University will not be in any way responsible for failure to deliver the vehicle due to cause beyond their control such as strikes, Cessation of labours, shortened hours of labours, act of God or any cause or contingency whatsoever. The buyer shall not be entitled to cancel the Contract and the period of delivery shall automatically be extended accordingly.
17. Arbitration of all disputes would be done in the Gangtok jurisdiction, Sikkim.
18. The Registrar, Sikkim University, has the power to reject any tender or all tender or extend the date of opening of tender without citing any reasons. Decision of The Registrar, Sikkim University will be final and binding to all tenderers

**Sd/-
Registrar**

Annexure-I

COMPANY PROFILE

Supplier's Ref. No.....

Dated.....

Tender Reference No.::SU/FA/2024-25/01

Dated: 03/10/2024

FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM

1. Name of the Firm:
2. Address of the Firm:
3. Contact no:
4. Email address:
5. Registration details:
6. Permanent Account Number:
7. G.S.T number :
8. Bank Account Number:

Bank name:

Branch name:

IFSC code:

9. EMD fee details –

Name of Bank NEFT No.

Date: Amount.....

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the E-tender notice and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true and the financial bid BOQ has been quoted in compliance to the item specifications listed above in Annexure II (Technical Bid).

Name:

Designation:

[Official Seal with authorized signature]

Place:

Bid Submission Undertaking

Annexure - II

Bid Submission Undertaking

To,
The Registrar,
Sikkim University, 6th Mile Samdur, P.O. Tadong,
Gangtok, Sikkim - 737102

Sub: Acceptance of Terms & Conditions of Bid

Bid Reference No:- _____ Date:- _____

Sir

I /We hereby certify that I/We have read the entire terms and conditions of the tender documents (including Appendix-I) and I/we shall abide hereby by the terms/ conditions/clauses contained therein. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) /corrigendum (s) in its totality/entirety.

In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely along with taking action as per other remedies available under law.

Name:

Designation:

[Official Seal with authorized signature]

Place:

CHECKLIST

SI No.	Descriptions	Enclosed (Yes/No)
1	Annexure I (Company Profile)	
2	Annexure II (Bid Submission Undertaking)	
3	Signed and sealed copy of Tender form and authorization letter for signatory person.	
4	Company registration certificate.	
5	Company PAN Card and G.S.T details	
6	Experience Certificate	
7	Proof of used vehicle scrapping in government/ semi government/ university/ institute or office issued by competent authority during last three years	
8	Registered Vehicle Scrapping Facilities (RVSF) certificate.	